



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DIBRU COLLEGE
Name of the head of the Institution		Dr. JITU BURAGOHAIN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+913732311328
Mobile no.		9435332494
Registered Email		dciaqac2014@gmail.com
Alternate Email		dibru.college@rediffmail.com
Address		BOIRAGIMATH
City/Town		DIBRUGARH
State/UT		Assam
Pincode		786003
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. JAYANTA SAUD
Phone no/Alternate Phone no.	+913732311328
Mobile no.	9954088508
Registered Email	dciqac2014@gmail.com
Alternate Email	dibru.college@rediffmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://dibrucollege.edu.in/webportal/aqar">http://dibrucollege.edu.in/webportal/aqar</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://dibrucollege.edu.in/webportal/AcademicCalendar">https://dibrucollege.edu.in/webportal/AcademicCalendar</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.09	2017	02-May-2017	01-May-2022
1	B+	0000	2004	04-Nov-2004	03-Nov-2009

<b>6. Date of Establishment of IQAC</b>	01-Oct-2003
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inauguration of in campus job oriented training &	26-Aug-2019 1	100

certification programme		
Congratulation to ISRO from Dibru College	07-Sep-2019 1	300
FDP on Behaviour Remodeling & Use of ICT Tools for Classroom Delivery of Teachers	14-Oct-2019 5	48
Annual Lecture (David Reid Syemlieh)	04-Nov-2019 1	200
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
zero	0	zero	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

An 'In Campus Job Oriented Training and Certification Programme' for the degree students of the college was inaugurated on 26th August 2019. The programme included a six month Montessori Teachers' Training module and also a six month training programme of Tally ERP 9.0.

Internal Quality Assurance Cell (IQAC) in association with Dibru College Students Union (DCSU) organised a programme 'Congratulating Indian Space Research Organisation (ISRO)' on its completion of 50 years. The programme coincided with the launch of Chandrayaan-2 launch. In the programme, Dr. Pranab Jyoti Dihingia,

Assistant Professor of the Department of \Physics of the college spoke on the journey of ISRO and Chandrayaan -2 mission. The programme organised on 7th September 2019 was attended by the teachers, students and the non-teaching staff of the college.

IQAC organised a Faculty Development Programme (FDP) on Behaviour Remodeling & Use of ICT Tools for Classroom Delivery of Teachers in association with E&ICT Academy, IIT, Guwahati from 14 - 18 October 2019. A total of of 48 teachers from different institution participated in the programme.

An eagerly awaited event of the Dibrugarhians 'The Dibru College Annual Lecture 2019' was held on 4th November 2019 and was graced by eminent historian and former Chairman of the Union Public Service Commission (UPSC) Prof. David Reid Syiemlieh as the Invited Speaker. Prof. Syiemlieh delivered a resourceful lecture on 'North East India: Mutiny, Freedom Struggle and Integration' Prof Syiemlieh said that the North-East has been neglected in the Indian history because historians of mainland India do not consider the region 'significant'. According to him, the modern histories of India make little mention of the region other than its annexation into the British colonial state, with some mention in economic histories of the discovery of tea and its cultivation and the production of Assam oil. The impression created reading the textbooks on the history of the Indian National Movement is that the region did not have anything to do with the Indian Freedom Movement, the eminent historian pointed out. He further emphasised on incorporating the history of the North East into the broader Indian history and encouraged young researchers and the historians of the region to take up presentation of history of the North East into Indian History. The lecture was attended by various invited citizens of Dibrugarh, several eminent historians of the region, faculty members of the Department of History, Dibrugarh University, nearby colleges and the host college, the Press besides the students of the Department of History, Dibrugarh University, those from Dibru College as well as those of nearby educational institutions.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of Job Oriented Courses.	An 'In Campus Job Oriented Training and Certification Programme' for the degree students of the college was inaugurated on 26th August 2019. The programme included a six month Montessori Teachers' Training module and also a six month training programme of Tally ERP 9.0.
To inculcate scientific temperment among the students.	Internal Quality Assurance Cell (IQAC) in association with Dibru College Students Union (DCSU) organised a programme 'Congratulating Indian Space Research Organisation (ISRO)' on its completion of 50 years. The programme coincided with the launch of Chandrayaan-2 launch. In the programme,

	<p>Dr. Pranab Jyoti Dihingia, Assistant Professor of the Department of \Physics of the college spoke on the journey of ISRO and Chandrayaan -2 mission. The programme organised on 7th September 2019 was attended by the teachers, students and the non-teaching staff of the college.</p>
<p>Training programme for faculty members.</p>	<p>IQAC organised a Faculty Development Programme (FDP) on Behaviour Remodeling &amp; Use of ICT Tools for Classroom Delivery of Teachers in association with E&amp;ICT Academy, IIT, Guwahati from 14 - 18 October 2019. A total of of 48 teachers from different institution participated in the programme.</p>
<p>Dibru College Annual Lecture 2019.</p>	<p>An eagerly awaited event of the Dibrugarhians 'The Dibru College Annual Lecture 2019' was held on 4th November 2019 and was graced by eminent historian and former Chairman of the Union Public Service Commission (UPSC) Prof. David Reid Syiemlieh as the Invited Speaker. Prof. Syiemlieh delivered a resourceful lecture on 'North East India: Mutiny, Freedom Struggle and Integration' Prof Syiemlieh said that the North-East has been neglected in the Indian history because historians of mainland India do not consider the region 'significant'. According to him, the modern histories of India make little mention of the region other than its annexation into the British colonial state, with some mention in economic histories of the discovery of tea and its cultivation and the production of Assam oil. The impression created reading the textbooks on the history of the Indian National Movement is that the region did not have anything to do with the Indian Freedom Movement, the eminent historian pointed out. He further emphasised on incorporating the history of the North East into the broader Indian history and encouraged young researchers and the historians of the region to take up presentation of history of the North East into Indian History. The lecture was attended by various invited citizens of Dibrugarh, several eminent historians of the region, faculty members of the Department of History, Dibrugarh University, nearby colleges and the host college, the Press besides the</p>

students of the Department of History, Dibrugarh University, those from Dibru College as well as those of nearby educational institutions.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	31-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has an academic committee which takes care of various activities like admissions, attendance and internal assessment, students affairs and students grievance redressal. The information of management and library are provided through college website, notice board, SMSs to students.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dibru College adopts the course curriculum provided by Dibrugarh University to which it is affiliated. For effective delivery of curriculum for the benefit of students, we adopt the following measures: • Academic Calendar: Academic calendar of the college is prepared in conformity with the academic schedule of Dibrugarh University. Accordingly the action plan of the institution for a particular academic session is prepared. • Class Routine: The Central Routine Committee headed by the Vice Principal of the College designs the time table for all the departments and it is displayed at the notice board. A copy of the routine is sent to the Heads of the Departments who allots the classes in the names of the teachers of their concerned department. • Departmental Meetings: At the beginning of each semester, the head of the departments conducts academic planning meeting with the teachers of their respective department in which teachers are informed about their workload, classes are allotted as per the Master Routine of the college and the syllabi is distributed among the

faculty for delivery within a stipulated time frame. The Head of each department hold monthly meetings with the teaching faculty of their respective departments to monitor their progress relating to their delivery of the course curriculum. For any reason, if a faculty fails to complete the allotted syllabi within the stipulated time, the faculty is asked to take extra classes for his/her subject. The meetings act as a platform to address the problems faced by the faculty members in the discharge of the course curriculum. Timely meetings are conducted and instructions are given for submission of assignments and conducting sessional examinations even before the final examination. For effective implementation of the curriculum, the methods used by teachers are lecture delivery, case study method, seminar presentation, library assignments, group discussion, etc. Teachers use the standard reference books prescribed by the university along with the latest information available in the internet and research journals. • Teachers' Academic Diary: IQAC has designed a Teachers' Academic Diary containing columns for date, the classes taken each day along with any other activity performed by a teacher on that particular day. The period of the Academic Diary is one academic year starting from 1st August to 30th June, excluding the months of semester breaks as per the academic calendar of Dibrugarh University which is followed. The Academic Diary also contains spaces to record an individual teacher's publications, research activity, seminars/ symposium/ workshops attended as well contribution to the corporate life of the college during a particular academic session. The invigilation duties performed by a teacher along with the number of hours spent on invigilation in each semester are also recorded at the respective spaces provided in the Teachers' Academic Diary. Every teacher is handed over the Teachers' Academic Diary at the beginning of each academic session so that records are maintained from the first day of the session itself.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally ERP 9.0 Personality Development Programme	NIL	26/08/2019	30	Employability Personality Development	Finance Accounts

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese, Education, Hindi, History, Political Science, Sociology, Sanskrit, Economics, Bengali	01/08/2019
BA	English, Philosophy	01/08/2019

BSc	Anthropology, Botany, Chemistry, Geology, Physics, Zoology, Economics, Mathematics, Bio-Technology, Computer Science, Statistics	01/08/2019
BCom	Accounting & Finance, Marketing	01/08/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	48	4

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken Sanskrit	01/08/2019	52
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback forms for students, teachers, employers are designed as per NAAC/UGC/Assam Govt. guidelines. The questionnaires were handed over by the Principal of the college to the Head of the departments who distributed them among the respondents to provide their feedback. The filled up questionnaires were then submitted to the IQAC by the HoDs. IQAC process the raw data and prepare a report. The report then handed over to Principal so that he can take appropriate measures for the overall development of the college. Among all the feedbacks, the student's feedback is given more importance. The questionnaire for student's feedback consisted of 14 close ended questions and each question was based on 04 point Likert type scale, with the most positive response being rated as 4 (Four) and the most negative response being rated as 0 (Zero). The respondents were those 6th Semester students who had an attendance of 75 or more in class. The responses were considered to be satisfactory for those questions where the average score was 3 and above, less than satisfactory for those questions where the average score was between 1 to 3 and poor for those</p>



questions where the average score was less than 1. Teachers feedback and employee's feedback are collected every year with a structured questionnaire. The questionnaires are distributed and collected in the first week of November every year. The collected questionnaires are then process and prepare a report by IQAC. The report is submitted to the Principal in the last week of November. But for this year, the process is late due to the lock down situation arising from Covid-19 pandemic.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NIL	300	785	387
BSc	NIL	210	450	268
BCom	NIL	300	405	229

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	884	Nill	56	Nill	Nill

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
56	25	20	10	3	5

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students' Mentoring System has been introduced in the college from the session 201819 which encompasses the speciality students of each department. The Mentors maintain the Students' Mentoring Diary designed by IQAC and provided to them at the beginning of each session. The diary contains spaces for entering particulars of the mentees and their performance in sessional exams, the previous end – semester examinations, their attendance in class etc. the total number of mentees with each mentor is calculated using the formula ' Total number of students having Speciality course/ Total number of teachers in the department.' Each teacher has to monitor the performance and progress of their mentees, hold meetings with them every month and record the proceedings of each meeting in the Students' Mentoring Diary provided to each mentor. The Mentors hold maximum two meetings in each month with their mentees and offer guidance and counselling in matters wherever required. In exceptional cases, parents are also called for counselling by holding special meetings with them with the suggestion of the Head of the Department. If a student is identified as being weak in a particular subject, the mentor appraises the concerned teachers who teach the subject. The basic problem faced in implementing this system is that it is not possible to hold formal meetings with the mentees during those months

which have many holidays like during the months of Bihu and Durga Puja etc. Even during these times, mentoring is done over the phone or informally which, however, is not recorded in the Students' Mentoring Diary. The benefit that can be seen after introducing the Mentoring System is that the attendance of the students in the classroom has improved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
884	56	1:16

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	56	5	7	28

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Odd Semester	5th Sem 2019	12/12/2019	13/03/2020
BSc	Odd Semester	5th Sem 2019	12/12/2019	13/03/2020
BA	Odd Semester	5th Sem 2019	12/12/2019	13/03/2020
BCom	Odd Semester	3rd Sem 2019	11/12/2019	13/03/2020
BSc	Odd Semester	3rd Sem 2019	11/12/2019	13/03/2020
BA	Odd Semester	3rd Sem 2019	11/12/2019	13/03/2020
BCom	Odd Semester	1st Sem 2019	06/11/2019	13/03/2020
BSc	Odd Semester	1st Sem 2019	06/12/2019	13/03/2020
BA	Odd Semester	1st Sem 2019	06/12/2019	13/03/2020
BCom	Even Semester	6th Sem 2020	21/10/2020	14/12/2021
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution, the college follows the norms of the affiliating university i.e. Dibrugarh University regarding the conduct of in semester/ sessional examination and its evaluation. At the beginning of the semester, the faculty members inform the students about the various components in the assessment process during the semester. There are 20 marks for internal assessment and 80 marks for endsemester examination in each course during each

semester. The internal assessment of 20 marks comprises of four components viz. Sessional Examination I (written), Sessional Examination II (written), Seminar/ Group Discussion/ Home Assignment and Attendance each of which has been assigned 25 of the total marks allotted for Internal Assessment i.e 20 marks. Thus the college conducts two Sessional Examinations in each semester besides conducting Group Discussions, Seminars and giving Home Assignments to the students as part of the continuous evaluation process. If a course is taught by more than one teacher, then the concerned teachers jointly conduct Internal Assessment. Besides the above mentioned mandatory continuous assessment practices adopted by the college, the departments also conduct class tests (both oral and written) and also library assignments to the students to be completed within a stipulated time during the college hours. Evaluation system is transparent. The answer scripts are normally evaluated within ten days of the completion of the paper after which the students are encouraged to go through their evaluated scripts in the presence of the teacher concerned where their mistakes are pointed out and their complaints, if any, are addressed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Dibru College is affiliated to Dibrugarh University and as such it follows the Academic calendar prepared by the affiliating university and also takes into consideration holidays and semester breaks as laid down in the academic calendar. The academic calendar mentions a stipulated time range for the conduct of various activities like holding sessional as well as semester examinations, organising college week, holding Students' Union Election and so on and the time frame provided is strictly adhered to by the college. The college selects a suitable date / dates from the time range provided for the conduct of various activities. Each department has a built - in mechanism to ensure that the syllabi are completed and sessional exams are conducted within the specific time frame mentioned in the Academic Calendar. The Academic Calendar is communicated to the students by displaying it in the departmental Notice board. If the university changes its schedule or postpones its examination, the college makes the changes accordingly.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dibrucollege.edu.in/webportal/STUDENTRESULT>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6th Sem	BA	NIL	244	214	87.70
5th Sem	BCom	NIL	221	119	53.85
3rd Sem	BCom	NIL	372	159	42.74
1st Sem	BCom	NIL	160	64	40
5th Sem	BSc	NIL	183	143	78.14
3rd Sem	BSc	NIL	207	138	66.67
1st Sem	BSc	NIL	124	88	70.97
5th Sem	BA	NIL	314	163	51.91

3rd Sem	BA	NIL	426	166	38.97
1st Sem	BA	NIL	231	138	59.74
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dibrucollege.edu.in/webportal/feedbackK>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	435	Indian Council of Social Science Research	3.5	2.45
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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Nil	NIL	Nil	0
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	11
Botany	1
Chemistry	2
Commerce	1
Hindi	1
History	1
Library	1
Sanskrit	1
Zoololgy	1
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	10	2	3
Presented papers	3	12	2	1
Resource persons	Nil	1	2	4
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Cycling Camp, Jorhat	NCC	1	5
PRDC ( Pre-Republic Day Camp) Chabua	26 Assam BN	1	6
CATC (Combined Annual Training Camp (JNV Bordumsa)	10 Assam BN NCC	1	15
Organised World Environment Day in the college campus by planting 30 nos. of saplings.	NSS, Dibru College	1	15
Organised awareness programme on Covid-19 at the adopted village and distributed freely hand sanitizer prepared by the Chemistry department of the college to the villagers.	Dibru College in collaboration with NSS, Dibru College.	1	10
Organised awareness programme on Spread and prevention of COVID-19 at the adopted village alongwith teaching and non-teaching staff.	Dibru College in collaboration with NSS, Dibru College.	1	26
A Free Dental Check up Camp	Organised by NSS, Dibru College in association with Tooth Booth, The Dental Clinic (Dr. Silpika Borah)	1	100
Science Outreach Program (10.08.2019)	Department of Physics, Dibrugarh University in association with PANE and IIT, Guwahati	1	4
Educational Tour to Science Centre and Planetarium, Jorhat (12.10.2019)	Department of Physics, Dibru College	3	37
Field study tour on Socio Economics statues of Majuli	Department of Economics, Dibru College	2	25

(08.09.2019)

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Science Day	Department of Physics, Dibru College	Science exhibition	2	300
Clean Art Campaign	DUIET, Dibrugarh University	Clean Art Campaign	2	15
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2782856	3736595

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0.0.12	2010

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others (specify)	32	44585	2	33589	34	78174
Text Books	42295	340273	658	264711	42953	604984
Reference Books	945	243178	6	7240	951	250418
e-Books	313500	8900	Nil	3000	313500	11900
Journals	12	23475	Nil	15650	12	39125
e-Journals	6000	2900	Nil	2900	6000	5800
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	83	Nil	5	Nil	88	Nil
Library Automation	17525	Nil	743	Nil	18268	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc



Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	84	23	13	13	15	9	24	3	10
Added	0	0	0	0	0	0	0	0	0
Total	84	23	13	13	15	9	24	3	10

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3.2 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5884511	9830403	7758780	5752565

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>College authority constitute different committees under the chairmanship of Principal for maintaining and utilising physical, academic and support facilities for laboratory, library, sports complex, computers, classroom etc.. The information are updated in college website.</p> <p style="text-align: center;"><a href="http://www.dibrucollege.edu.in/webportal/Infrastructure">http://www.dibrucollege.edu.in/webportal/Infrastructure</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			

a) National	Fee Waiver by Govt. of Assam	620	3212800
b) International	0	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	01/08/2019	1025	1
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	B.Sc	Chemistry	Dibrugarh University	M.Sc in Chemistry
2019	2	B.Sc	Chemistry	North Lakhimpur College	M.Sc in Chemistry
2019	1	B.Sc	Chemistry	JIST, Jorhat	M.Sc in Chemistry

2019	1	B.Sc	Chemistry	NIT, Silchar	M.Sc in Chemistry
2019	1	B.Sc	Chemistry	IEST, Kolkatta	M.Sc in Chemistry
2019	2	B.Sc	Chemistry	Dibrugarh University	M.Sc in Chemistry
2019	1	B.Sc	Botany	Down Town University	Botany
2019	2	B.Sc	Botany	Dibrugarh University	Library Science
2019	1	B.Sc	Botany	Dibrugarh University	Life Science
2019	3	B.Sc	Anthropology	Dibrugarh University	M.Sc
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Social	Institutional level	300
Annual Sport Week	Institutional level	300
Inter College Boxing Championship 2019-20	Dibru College in collaboration with Dibrugarh Districts Sports Association Dibrugarh Boxing Academy	8
3rd Dibrugarh University Inter Collge Karte -Do Championship, 2019-20	Dibru College, Dibrugarh	10
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Gaurd of Honor (Rajpath)	National	1	Nill	NA	Madan Deori
2020	Gaurd of Honor (PM rally)	National	1	Nill	NA	Rajkul Mahato

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Dibru College Students' Union organised the Freshers' Welcome Programme on 8th August 2019 for welcoming the newly admitted students to the college from the academic session 2019-20. Mr. Rutishmin Sharma, a Media person from Guwahati based Media House was the guest of the programme. The day-long programme concluded with a cultural programme the main attraction of which was popular singer Kusum Kailash.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The college has decentralise different activities through different committees which takes care of various activities like admission, attendance and internal assessment, students grievance redressal. 2) The college faculty can participate in decision making process by becoming members of Governing body of the college. Also, the college has a College Teachers Unit (i.e. Assam College Teachers Association, Dibru College Unit). College teachers can highlights different issues related to faculty members in this platform.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"><li>• Many teachers of the college are the members of Dibrugarh University Board of Studies. They communicate with the university and provide different suggestions regarding the curriculum and other matters related to student's communities.</li><li>• Work load distribution as per specialization of faculty members.</li><li>• Different examination committees ensure smooth conduct of</li></ul>

	<p>examination. • Several faculty members of this college are active members of university appointed examination committee to frame question papers and evaluate answers scripts.</p>
Teaching and Learning	<p>• Highly qualified and dedicated faculty members. • Intra departmental meeting for making teaching plan and course planning. • Interaction between students and faculty which goes beyond the classroom. • Wellequipped library for both students and faculty. • Principal and VicePrincipal regularly looks after the overall academic affairs of the college.</p>
Examination and Evaluation	<p>• Continuous evaluation through sessional test, home assignments, presentations, projects, etc. • Proper transparency is maintained in evaluation process. • Final examinations of each semester are held as per the Dibrugarh University schedule. • The practical examinations are conducted with internal and external examiners appointed by the examination committees.</p>
Research and Development	<p>• The college encourages M. Phil and Ph.D. work of the teachers. • Many minor and major research projects have been completed and many are ongoing. • Further college provides all supports for research and development like sanctioning duty leave, etc.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>• Total area of the library (in sq. Mts.) - 594.57 • Total seating capacity 100 • Layout of the library Open access, Circulation section, book bank facility, reference section, journal section, newspaper clipping, reading room facility, Web OPAC, IT zone for accessing e resources. • Relax reading room for faculty and guest.</p>
Human Resource Management	<p>• Faculty and staffs are encouraged to participate in selfdevelopment programmes. • Administrative office offers 24x7 support for infrastructural requirements especially electricity, water supply, car parking and routine maintenance</p>
Industry Interaction / Collaboration	No
Admission of Students	<p>Admission of students is done as per the Government of Assam guidelines. Before the start of every session, the Principal constitutes Admission Committees for each of the three</p>

streams viz. Arts, Commerce and Science from the members of the teaching staff of the college and supervises the whole process for the smooth conduct of the whole system. From the session 201718, fully online system of providing admission has been introduced by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online Tender Calling. Online data submission to different agencies.
Finance and Accounts	Online submission of Salary/Arrear Bills. Online Scholarship disbursement.
Student Admission and Support	Online Admission. Online formfill Up for different examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Week Faculty Development Programme on Behaviour Remodeling and Use of ICT Tools for Classroom Delivery of Teachers.	NIL	14/10/2019	18/10/2019	41	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
13th Online Short Term Course on E-Content Development	1	28/05/2020	03/06/2020	10
Refresher Course on ICT MOOC (IDC)	1	04/07/2019	17/07/2019	14
Refresher Course on Life Science	1	17/10/2019	30/10/2019	14
4 - Week Induction/Orientation Programme for Faculty in Universities/Colleges/Institutes of Higher Education	3	26/06/2020	24/07/2020	29
115th orientation course in Political Science	1	08/08/2019	28/08/2019	21
One-week Faculty Development Programme on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	21	14/10/2019	18/10/2019	5
One-week Faculty Development Programme on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	2	01/07/2019	06/07/2019	6
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Dibru College Cooperative Thrift Society Limited, GIS/GSLI/NPS.	Dibru College Cooperative Thrift Society Limited, GIS/GSLI/NPS.	Scholarships.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external financial audits are conducted regularly by appropriate authority. The exercise is done annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Student Feedback System has strengthened and make more student friendly. Also feedback from others sections such as teachers, alumni etc are collected. 2. Online admission system has strengthened.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Nil



d)NBA or any other quality audit

Nil

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Inauguration of in campus job oriented training certification programme	26/08/2019	26/08/2019	26/08/2019	100
2019	Congratulation to ISRO from Dibru College	07/09/2019	07/09/2019	07/09/2019	300
2019	FDP on Behaviour Remodeling Use of ICT Tools for Classroom Delivery of Teachers	14/10/2019	14/10/2019	18/10/2019	48
2019	Annual Lecture (David Reid Syemlieh)	04/11/2019	04/11/2019	04/11/2019	200

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Rest Rooms	Yes	2
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Conducts	28/12/2021	It is followed for smooth conduct of different activities of the institutions.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation in the campus area and awareness created through celebration of world environmental day.
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - I GREENERY AND CLEANLINESS OF THE COLLEGE** Goal Cleanliness in college campus is one worth mentioning good practice in our college. The main aim of this practice is to keep the college campus green and clean. Because, Dibru College family believes in sound learning in green campus. Further, through this greening and cleanliness practice, efforts are made to create awareness among the students to live with nature. They are taught to treat environment as their friend. The last aim of this practice is to aware the student community regarding the conservation aspects of nature. The Context In the recent time, the nature is being destroyed rapidly due to excessive use. Therefore, it is immensely important to preserve the nature in all possible ways. When a student learns about the conservation of nature, he/she can also help his family and neighbourhood by making them aware about the importance of nature. Therefore, Dibru College family has made humble attempt to aware the student about the importance of nature through its "CLEAN AND GREEN" practice. Eventhough the conservation of nature is challenging in modern times it can be possible only by educating the students and involving them practically in the field. The Practice It is this idea of 'CLEAN AND GREEN' which we want to inculcate in Dibruans so that they take responsibility in themselves to make their surroundings clean. Holding awareness camp on conservation of nature from time to time. Planting trees in campus and in different local schools in association with the respective school. We also seek advice and help from different organization like Assam Science Society etc. Enough number of dustbins are placed in the college campus. Vermicompost unit for disposing college organic waste. Celebration of important dates related to our best practice. Problems encountered and Resources Required Since the town where our

college is situated is prone to flood. Sometimes different useful plants are destroyed by the flood water. Greenery and Cleanliness can be more effective and extensive if we associate with NGOs or institutions having expertise in respective field. Efforts are being made to tie up with NGOs or institutions.

Due to lack of awareness, the bamboo protection cover for the sapling is destroyed before the plant attains a safe height. BEST PRACTICE - II ANNUAL LECTURE Goal: To provide a good platform to the audience and especially the young students to interact with an eminent person who graces the occasion as the invited speaker. For this programme, the college aims to have such a person a a Guest Speaker who has made a significant contribution to their field of work whether humanities, science, music, drama, sports and so on and at the same time has contributed towards the betterment of the society. The Context The annual lecture series seeks to inform, promote and also contribute to the ongoing debate on any field of humanities, science, music, drama, sports and so on. The target audience for the programme includes academicians (both retired as well as those presently in service), professionals and other persons from Dibrugarh who are interested in such programmes, besides the teaching and non-teaching staff of the college and the students of the host college a well as interested students from various academic institutions of Dibrugarh. The Practice The program organised annually at a date which is convenient for both the speaker and the students. A Committee within the members from IQAC Committee is formed for organizing the programme. A general meeting including teaching staff, non-teaching staff, student representative is conveyed for discussion about the programme. Students from nearby colleges are also invited for the programme. A special time slot is keep for interaction with the invited speaker by the students. Problems encountered and resource constraints Due to busy schedule of the guest speaker, sometimes, it is difficult to get the speaker. Due to resource constraints, it is not yet possible to invite international speaker.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://dibrucollege.edu.in/webportal/BestPractices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Earning while Learning In conformity with the vision of the college Earning while Learning, the college has a Morning Shift besides having a Day Shift for the enrollment of students of the Arts and the Commerce streams. The classes of the Morning shift are held from 7a.m. to 11a.m., the last class usually being a combined class with the Day Shift. It has been observed that most of the students of the Arts and the Commerce streams donot come from economically affluent families and they often cite their needs to financially contribute to their families and at the same time express their desire to continue with their studies. The timing of classes in the Morning shift is designed in such a way that it is conducive for the students of the Morning Shift to attend to their job or any entrepreneurial activity which provides them a source of earning after attending their regular classes.

Provide the weblink of the institution

<https://dibrucollege.edu.in/webportal/InstitutionalDistinctiveness>

### 8.Future Plans of Actions for Next Academic Year

- Introduction of Language Lab
- Introduction of Professional Courses.
- Strengthening Alumni Association
- Strengthening Parent Teacher Association
- Organising Nobel lectures. This program will be organized annually on the Nobel

Laureates and their achievements. • Hostel Facilities. Especially for Girls. •  
Research Initiatives.